



CITY OF CRESCENT CITY

Chair Kelly Schellong
Committee Member Emery Mattz

Vice Chair Ernie Perry
Committee Member Dana Reno

AGENDA
SPECIAL MEASURE S OVERSIGHT COMMITTEE MEETING
WASTEWATER TREATMENT FACILITY
210 BATTERY STREET
CRESCENT CITY, CA 95531

WEDNESDAY DECEMBER 21, 2022 5:30 P.M.

ZOOM PHONE NUMBER: (253) 215-8782

WEBINAR ID: 833 8113 8011

**MUTE / UNMUTE PRESS *6
RAISE HAND PRESS *9**

The public may access and participate in the public meeting using one or more of the following methods:

- 1) Attend the meeting in person, public comment at the podium will be allowed.
- 2) Participate live online via Zoom (details below) or by utilizing the link to join the meeting posted on both the City of Crescent City – City Hall Facebook page and the City of Crescent City website (), public comment may be made by using the raise hand feature on Zoom;
- 3) Watch the meeting via livestream on YouTube (channel: City of Crescent City, California), public comment may be made by calling in to the meeting using the Zoom phone number;
- 4) Public comments may be made in advance by submitting written comment via publiccomment@cityofcrescentcity.org or by filing it with the City Clerk at 377 J Street, Crescent City, California, 95531. All public comments (via email or mail) must be received by the City Clerk prior to 12:00 p.m. the day of the meeting. Please identify the meeting date and agenda item to which your comment pertains in the subject line. Public comments so received will be forwarded to the Measure S Oversight Committee Council and posted on the website next to the agenda. **Written public comments will not be read aloud during the meeting.**

Notice regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk's office at (707)464-7483, ext. 223. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]. For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at City Hall, 377 J Street, Crescent City, CA or on our website: www.crescentcity.org

OPEN SESSION

**Call to order
Roll call
Pledge of Allegiance**

PUBLIC COMMENT PERIOD

Any member of the audience is invited to address the Measure S Oversight Committee on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Committee is not able to undertake extended discussion or act on non-agendized items. All comments shall be directed toward the entire Committee. Any comments that are not at the microphone are out of order and will not be a part of the public record. After receiving recognition from the Chair, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Committee.

CONSENT CALENDAR

1. Committee Meeting Minutes

- *Recommendation: Approve the August 18, 2022 meeting minutes of the Measure S Oversight Committee.*

NEW BUSINESS

2. Receive an Update on Measure S Unaudited FY22 Revenues, Expenditures, and Capital Improvement Projects

3. Amendment to the FY22-23 Police and Fire Department Measure S Budget Recommendations

- *Recommendation: Hear staff presentation regarding proposed FY22-23 Measure S Budget Amendment Recommendations to include:*

a. Additional fire department related expenditures in the amount of \$7,500 for thermal imaging cameras, \$11,500 for radios, and \$12,500 for Utility Skid Mounted Pump (requested by Chief Carey)

and

b. Additional Police Department related expenditures in the amount of \$20,000 for additional structural and geotechnical reports for the Police Department facility Improvement Project, \$17,000 for a forensic cell phone analyzer, \$36,000 for non-contact substance analyzer, and \$7,600 for a part time (10 hours / week) Police Records Specialist (requested by Chief Griffin)

- *Technical questions from the Oversight Committee*
- *Receive public comment*
- *Further Committee discussion*
- *Approve and adopt Resolution No. MS2022-04, A RESOLUTION OF THE CRESCENT CITY MEASURE S OVERSIGHT COMMITTEE AMENDING THE COMMITTEE'S RECOMMENDATION FOR FY22-23 MEASURE S EXPENDITURES*

MEASURE S OVERSIGHT COMMITTEE ITEMS

➤ City Manager Report

ADJOURNMENT

Adjourn to the next meeting of the Measure S Oversight Committee, meeting time and date to be determined.

POSTED:

December 20, 2022

/s/ Robin Altman

City Clerk/Administrative Analyst

Vision:

The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

Mission:

The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

Values:

Accountability
Honesty & Integrity
Excellent Customer Service
Effective & Active Communication
Teamwork
Fiscally Responsible



CITY OF CRESCENT CITY

Chair Kelly Schellong Vice Chair Ernie Perry
Committee Member Cindy Cruse Committee Member Emery Mattz
Committee Member Dana Reno

MINUTES
SPECIAL MEASURE S OVERSIGHT COMMITTEE MEETING
WASTEWATER TREATMENT FACILITY
210 BATTERY STREET
CRESCENT CITY, CA 95531

THURSDAY AUGUST 18, 2022 5:30 P.M.

OPEN SESSION

Call to order Chair Schellong called the meeting to order at 5:35 p.m.

Roll call Committee Members present: Committee Member Emery Mattz, Vice-Chair Ernie Perry and Chair Schellong
Committee Member absent: Committee Member Cindy Cruse and Committee Member Dana Reno
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, Finance Director Linda Leaver, City Clerk/Administrative Analyst Robin Altman, Economic Development and Recreation Director Ashley Taylor, Fire Chief Kevin Carey and Police Chief Richard Griffin

Pledge of Allegiance led by Fire Chief Carey

PUBLIC COMMENT PERIOD

There were no comments from the public.

CONSENT CALENDAR

1. Committee Meeting Minutes

- *Recommendation: Approve the November 18, 2021, February 9, 2022, March 15, 2022, April 27, 2022, April 29, 2022, and the May 11, 2022 meeting minutes of the Measure S Oversight Committee.*

On a motion by Vice-Chair Perry, seconded by Committee Member Mattz and carried on a 3-0 polled vote with Committee Member Cruse and Committee Member Reno being absent, the Measure S Oversight Committee approved the consent calendar as presented.

NEW BUSINESS

2. Amendment to the FY22-23 Police Department Measure S Budget Recommendations

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Committee discussion*

- *Approve and adopt Resolution No. MS2022-03, A RESOLUTION OF THE CRESCENT CITY MEASURE S COMMITTEE AMENDING THE COMMITTEE'S RECOMMENDATION FOR FY22-23 MEASURE S EXPENDITURES*

Chair Schellong asked if this was coming back before the Oversight Committee because it is different; City Manager Wier reported that this would be amending the recommendations of the Measure S Oversight Committee. Chief Griffin stated that the Committee had approved lockers for the PD. The approval was for \$20k and Chief Griffin purchased them for \$16,660.00 and are ready for installation. He further reported that the firearms he would like for the officers are 40cal guns. He explained why a lot of police departments are moving towards the larger caliber of weapons. He would like to have 9mm pistols for the smaller officers due to the recoil. He is looking to upgrade to the Gen5 Glock red dot sight. He explained why the red dot sight is a preferred option for marksmanship and would like to purchase 15 sets. City Manager Wier stated that they would be able to sell the old guns; Chief Griffin explained that as long as the Chief signs off on it, police officers can purchase these guns from police officers. He further reported that the Sheriff's Office uses 9mm guns therefore, if both the PD and SO have the same caliber of guns, they can have interchangeable magazines. Chair Schellong asked how old the guns are now; Chief Griffin stated they are about 6-7 years old, which is not old at all. Chair Schellong asked if the 9mm will fit all of the officers on staff; Chief Griffin said that he won't buy all full sized so that will mitigate the issue. Chair Schellong asked if the cost of ammunition is the reason why they are not training very much; Chief Griffin stated that no, they are training more than when he started at CCPD – quarterly. Time is what is the issue at hand for training. Vice Chair Perry stated that purchasing 9mm ammunition would be much easier to obtain now. Regarding selling the old guns, shouldn't we use a wholesaler instead of selling to another officer? Chief Griffin stated it is the same and if he trusts the officer carrying the gun, it is not a problem with the officer purchasing the gun they are carrying. Chair Schellong asked if the prison could purchase them, Chief Griffin said no, it would have to be purchased by the officer who is carrying the weapon. City Manager Wier went over the staffing matter for the police department. Currently, there are two recruits at the Academy which will be done by September. Chair Schellong asked if Chief Griffin gets updates on how they are doing and he stated that Yurok Tribal Police Chief O'Rourke reported to him that he was very impressed with the recruits and their ethics. Chief Griffin explained that the recommendation was three recruits, however, when recruitment occurred, the third recruit did not meet the requirements to be an officer. City Manager Wier stated that before the sergeant position was shifted to a lieutenant. Chief Griffin stated that after the lieutenant left the department, he would like to have an extra officer on patrol, therefore would like to have the lieutenant back to sergeant to have another officer on the road. If there is to be a lieutenant, it would need to be an admin lieutenant. City Manager Wier said the second K9 was a recommendation of the Measure S Oversight Committee. Chief Griffin reported the new K9 Kostya is named after one of the friends Officer Sanders had in Ukraine who had been recently killed in the current war. Chief Griffin explained that one thing that is needed for K9 Kostya since he lives with Officer Sanders, is a kennel that has a concrete floor to keep him from digging out and is a part of this funding. He further reported that the grant funding they received, you can have as many K9s as you'd like, however, he does not intend on having too many. Chair Schellong asked if Officer Sanders owns his own home (in reference to the concrete floor kennel); Chief Griffin stated that yes, he does own his own house. Bids are currently being sought after for the concrete pour. Chief Wier stated that a \$12k funds leftover from the Tamaki Foundation, however an additional \$6250 will be needed for Officer Sanders to go with K9 Kostya to the Academy. City Manager Wier went over the changes in the

recommendations from the Measure S Oversight Committee for the police department. He stated that the new budget for the PD would be \$513,027. City Manager Wier stated that the resolution for approval is the amended recommendations. Chair Schellong suggested the wage structure for the City should be reevaluated for retention purposes.

There were no comments from the public

On a motion by Vice-Chair Perry, seconded by Committee Member Mattz and carried 3-0 on a polled vote, the Measure S Oversight Committee approved and adopted Resolution No. MS2022-03, A RESOLUTION OF THE CRESCENT CITY MEASURE S COMMITTEE AMENDING THE COMMITTEE'S RECOMMENDATION FOR FY22-23 MEASURE S EXPENDITURES

3. Update on Street Preservation Project, Police Purchases, Police Department Upgrades, Fire Department Purchases, Fire Department Recruitment Efforts, and Pool Staffing and Program Updates

- *Recommendation: Hear staff report*
- *Technical questions from the Committee*
- *Receive public comment*
- *Further Committee discussion*
- *Take action as necessary and appropriate*

Fire Chief Carey gave his background to the Committee and how he is trying to make good positive changes for the fire department. City Manager Wier stated that Chief Carey came from a fully paid department in Torrence and is amazed that our fire department is full of volunteers and still functions well. He said there was a good presence for the 4th of July and at the Fair with good interactions with families. The intention was for recruitment; two new hires from that recruitment have been added to the Department. City Manager Wier said that the job descriptions will be done soon for the Department for Captains, will go out for recruitment, for them to start in January. Chair Schellong stated that the public has voiced concerns that we are going to hire for Captain, and Measure S funds could go away, suggests waiting until after November. City Manager Wier stated that the Council will have to make this decision; the Department needs to be sustainable and is not sustainable right now with the current staff. If Measure S is not there and the Council chooses not to fund it, we will not be able to keep the level of service the public has come to receive. It's important to have the recruitment before November due to the time it takes to have the process completed. Chief Carey went over the last fiscal year and stated that the goal is to have the 10-year plan and to keep the budget transparent. He reported that people were went to swift-water rescues and went over some outdated equipment that has been recently replaced using Measure S funds. He also reported that the Cordico app for the firefighters was obtained to ensure the health of the firefighters and has a mental health support system as well. Chief Griffin gave an overview of the vehicles and shotguns needed and purchased for the police department. Additionally, he reported that an architect came and looked over the facility, however at this time it is not fiscally responsible to do a facility upgrade at this time. Economic Development and Recreation Director Taylor reported to the Committee that the appropriate repairs were made to the ceiling of the pool. Interviews were recently held for a relief pool supervisor. The locker room floor, emergency funding for the ceiling and the relief pool supervisor have all been funded by Measure S. The Facebook page for the pool is up and running and will give a good platform to advise the public on all of the things happening at the

pool. The Healthcare District will be funding recreation swim and free lo-income for seniors. *Committee Member Reno joined the meeting already in progress at 6:54 p.m.* Chair Schellong asked how the seniors will be able to attend; Director Taylor stated that the first 20 will be served and they will have documentation from Social Services that will be sufficient for them to be able to use the service. City Manager Wier reported the pool finances and how many factors has made the cost higher, thus Measure S funds are vital to an operational standpoint. He reported that street work has been ongoing; Harding St has had a lot of pothole repair; crackseal is being placed to help with the water. H Street has a lot of work being done such as ADA compliant work to sidewalks and driveways; 9th Street has some ADA sidewalks and driveways being worked on presently. Chair Schellong asked about 9th St – the Measure S sign looks good, should be placed closer to the work being done so there is a clear understanding that the work is being funded by Measure S. Director Olson reported on the work being done.

There were no comments from the public.

4. Update on Pool HVAC and Front Street Projects

- *Recommendation: Hear staff report*
- *Technical questions from the Committee*
- *Receive public comment*
- *Further Committee discussion*
- *Take action as necessary and appropriate*

City Manager Wier said that a lot of the materials ordered for Front Street are coming in pieces most of them not until mid-October. The bidding of the project is being delayed as a result. Congressman Huffman has allocated \$750k to the project and is working through the legislative process as we speak. Regarding the Pool HVAC project was presented to the Council on Monday and the Council has asked staff to continue negotiations with Johnson Controls to try to come to an agreement for this project. The reason negotiations had to continue was due to the cost increasing dramatically and was not what was agreed upon. The Committee was in agreement that the HVAC is needed for the pool, however, should not move forward with Johnson Controls.

The following citizen addressed the Committee:

Ray Altman, City Council Member: wanted to let the Committee know that if we don't choose Johnson Controls we would have had to pay a fine; City Manager Wier explained that because they could not meet the terms of the agreement we don't have to pay. Mr. Altman said if we have to start over at square one, how much money would we have to put forward; City Manager Wier said it would be around \$100k.

MEASURE S OVERSIGHT COMMITTEE ITEMS

➤ City Manager Report

- Update on the Measure S Repeal; guidelines for committee members

City Manager Wier stated that the update on the Measure S repeal was presented on Monday in a long PowerPoint Presentation to the City Council. There will be hard decisions that will have to be made if there are no more Measure S funds. City Attorney

Rice went over what the roles and responsibilities of the staff and committee members. She also went over what the ballot question was and the process.

There were no comments from the public

ADJOURNMENT

There being no further business to come before the Measure S Oversight Committee, Chair Schellong adjourned the meeting at 8:13 p.m. to the next meeting of the Measure S Oversight Committee, meeting time and date to be determined.

ATTEST:

Robin Altman
City Clerk/Administrative Analyst